

**RIVERCOM ADMINISTRATIVE BOARD  
MEETING MINUTES**



**Wednesday, April 15, 2026**

EWPD; 50 Simon St SE, East Wenatchee, WA 98802

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ATTENDANCE:

Board Members: Dave Fennell (Chair), Brad Hawkins (Chair Pro Tem), Mike Poirier, Jerrilea Crawford, Michael Morrison

Ex-Officio Members: Rick Johnson, Tyler Caille, Brian Pulse

Member Alternates: Andy Davidson, Mick Lamar

RiverCom Staff: Doug Jones, Rob Huss, Mihkaela Baker, Kayla Hodges

RiverCom Guest: Rob Gross, *Project Manager, OAC*, Bob Siderius, *Legal, JDSA LAW*

A. CALL TO ORDER –Chairman Fennell called the meeting to order at 9:00 AM.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

*Motion to approve the agenda with changes made; Crawford, second by Hawkins.  
Resolution: Motion carried unanimously.*

D. CONSENT AGENDA

1. RiverCom Administrative Board Minutes, March 18, 2026
2. Financial reports for the month ending March 31, 2026
3. Payroll for March 1-31, paid April 3, 2026
  - a. General Operating Account \$ 453,927.60
4. Accounts Payable in the amount of \$290,401.59 for payment on April 15, 2026
  - a. General Operating Account \$ 55,178.88
  - b. Capital Account \$ 63,760.74
  - c. Capital Facility Reserve \$ 86,864.89
  - d. Communications Tax Account \$ 84,897.08

*Motion to approve the consent agenda, items 1-4; Morrison, second by Hawkins.  
Resolution: Motion carried unanimously.*

E. PUBLIC COMMENT – None

F. BOARD DISCUSSION

- Discussion on the Records MOU from previous meeting.
- Commissioner Hawkins complimented RiverCom’s position on the recent news article about AI.
- Commissioner Fennell recognized it was National Telecommunicators Week.

G. EXECUTIVE DIRECTOR REPORT

1. PSAP Update
  - a. Update presented to the board. The City of Wenatchee will hold a Conditional Use Permit meeting on April 28, 2026. The application for 2027 federal funds is being moved forward for \$972,000 for equipment.
  - b. Department of Revenue has confirmed sales tax collection will begin July 1, 2026.

2. Phone System Update
  - a. Work continues to move forward with vendor. The Executive conducted site visits to each consortium center, to understand the issues and needs. This has shown increased effort toward progress.
3. AI Phone Software Update
  - a. Aurelian went live on April 9, 2026 at 9:00 am. A live demo was held for all user agencies to attend on April 8, 2026.
4. Sustainment Planning
  - a. Risk assessment and project planning, along with priorities was presented.

H. RIVERCOM STAFFING REPORT

Update was given on staffing numbers, recruitment and hiring status:

I. MANAGER REPORTS

Written manager reports were given to the board on recent updates and projects.

J. OTHER BUSINESS

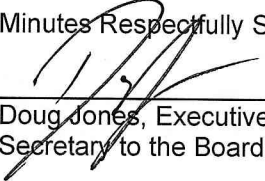
1. Annual Telecommunicator award recipients, life save awards, and years of service were recognized. Renee VanBuskirk was awarded her 25 years of Service Plaque. The remaining will be presented throughout the week at RiverCom.
2. Discussion took place on having a separate user agency billing workshop, or continue to keep it an agenda item for the 2027 budget workshop on September 2, 2026. The decision was to keep the topic at the September Workshop date. It was requested that the board receive all documents ahead of time for review, in order to come prepared. As well as, all board member to familiarize themselves with each budget descriptions.

K. ADJOURNMENT

With no further business the meeting was adjourned at 10:10 a.m. and entered into Closed Session to discuss collective bargaining per RCW 42.30.140 (4)(a).

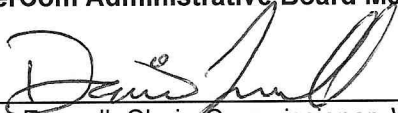
Closed session ended at 11:25 a.m. with no action taken.

Minutes Respectfully Submitted,

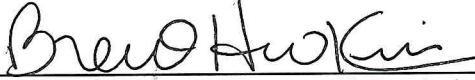
  
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Doug Jones, Executive Director  
Secretary to the Board

  
\_\_\_\_\_  
Date

**RiverCom Administrative Board Members:**



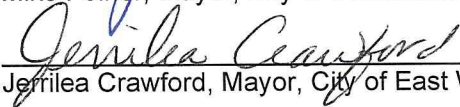
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Dave Fennell, Chair, Commissioner, Wenatchee Valley Fire/Douglas County



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Brad Hawkins, Chair Pro Tem, Commissioner, Chelan County



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Mike Poirier, Mayor, City of Wenatchee



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Jerrilea Crawford, Mayor, City of East Wenatchee

Absent

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Dan Sutton, Commissioner, Douglas County



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Michael Morrison, Sheriff, Chelan County