

1 Return Document to: RiverCom  
2 Document Title: Interlocal Cooperation Agreement Re: Data Hosting  
3 Related Documents: N/A  
4 Grantor: Chelan County, Douglas County, City of Wenatchee, City of East Wenatchee,  
5 and RiverCom  
6 Grantee: Chelan County, Douglas County, City of Wenatchee, City of East Wenatchee,  
7 and RiverCom  
8 Legal Description: N/A  
9 Parcel Number(s): N/A

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12 **INTERLOCAL COOPERATION AGREEMENT**  
13 **RE: RIVERCOM DATA HOSTING**  
14

15 This Agreement is made by and between Chelan County, Washington, a political  
16 subdivision of the State of Washington, Douglas County, Washington, a political  
17 subdivision of the State of Washington, the City of Wenatchee, a Washington municipal  
18 corporation, the City of East Wenatchee, a Washington municipal corporation  
19 (collectively referred to as the "Founding Members"), the Douglas County Sheriff's  
20 Office, the Chelan County Sheriff's Office, the Wenatchee Police Department, the East  
21 Wenatchee Police Department, and RiverCom 911, a Washington municipal entity  
22 ("RiverCom"). All of the above shall be referred to in this Agreement as the "Parties",  
23 and individually as "a Party".  
24

25 WHEREAS, RiverCom was created in 2002 by Chelan County, Douglas County,  
26 the City of Wenatchee and the City of East Wenatchee to provide a multi-jurisdictional  
27 public safety answering point (PSAP) for the region;  
28

29 WHEREAS, the Chelan County Sheriff's Office, the Douglas County Sheriff's  
30 Office, the City of Wenatchee Police Department and the City of East Wenatchee Police  
31 Department ("Agency," individually, or "Agencies," collectively) have, since 2002, all  
32 individually implemented the Spillman Technologies record management system;  
33

34 WHERE the Agencies have not all implemented the same Spillman Technologies  
35 record management system modules and/or a uniform manner for use or data upload to  
36 system modules;  
37

38 WHEREAS, RiverCom has migrated to Spillman Technologies computer-aided  
39 dispatch (CAD);  
40

41 WHEREAS, RiverCom has been hosting storage of Spillman data created,  
42 uploaded and stored by the Agencies on one or more shared data servers located at  
43 RiverCom; and  
44

45 WHEREAS, the Parties wish enter into an Interlocal Cooperation Agreement  
46 pursuant to RCW Chapter 39.34 regarding the ownership and control of data stored on  
47 shared data servers located at RiverCom.  
48

1 4.02 A response to a public records request to RiverCom for "all records for  
2 incident no. 24X00001" would not include data the incident Agency has not uploaded to  
3 the Spillman shared server, Agency data for which RiverCom does not have access  
4 permission, and records located at the Agency and not maintained by RiverCom. The  
5 requestor could mistakenly believe "all records" were obtained through RiverCom. The  
6 requestor would need to make an additional request to the incident Agency to obtain "all  
7 records." In order to provide the fullest assistance to requestors, to minimize confusion  
8 as to where and how public record requests should be made, and to avoid the need of  
9 requestors to make, or the Parties having to respond to, multiple requests for public  
10 records, the Parties agree as follows:

11  
12 a. Each Agency is solely responsible for responding to public records requests  
13 received by the Agency for the Agency's Spillman incident records representing  
14 the data owned by the Agency [excluding audio recordings created by RiverCom  
15 that have not been previously been provided by Rivercom to Agency]. The Chelan  
16 County Sheriff's Office PRO shall be the designated RiverCom PRO for the  
17 purpose of responding to any public records requests made to Rivercom and that  
18 RiverCom has forwarded to the Chelan County Sheriff's Office through its normal  
19 public records request process. This includes Chelan County Sheriff's Office  
20 Spillman data uploaded to the shared server and over which Chelan County alone  
21 has control and access rights. The Douglas County Sheriff's Office PRO shall be  
22 the designated RiverCom PRO for the purpose of responding to any public records  
23 requests made to RiverCom and that RiverCom has forwarded to the Douglas  
24 County Sheriff's Office through its normal public records request process. This  
25 includes Douglas County Sheriff's Office Spillman data uploaded to the shared  
26 server and over which Douglas County alone has control and access rights. The  
27 Wenatchee Police Department PRO shall be the designated RiverCom PRO for  
28 the purpose of responding to any public records requests made to RiverCom and  
29 that RiverCom has forwarded to the Wenatchee Police Department through its  
30 normal public records request process. This includes Wenatchee Police  
31 Department Spillman data uploaded to the shared server and over which  
32 Wenatchee alone has control and access rights. The East Wenatchee Police  
33 Department PRO shall be the designated RiverCom PRO for the purpose of  
34 responding to any public records requests made to RiverCom and that RiverCom  
35 has forwarded to the East Wenatchee Police Department through its normal public  
36 records request process. This includes East Wenatchee Police Department  
37 Spillman data uploaded to the shared server and over which East Wenatchee  
38 alone has control and access rights

39  
40 b. Shared Spillman records available for release by involved agencies and  
41 Rivercom are: call records (CAD LOGS) and instant messaging. An agency  
42 receiving a public records request for these shared Spillman records is allowed to  
43 release them without further permission.  
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1           6.05 **Filing.** Pursuant to RCW 39.34.040, prior to its entry into force, this  
2 Amendment shall be listed by subject on each Party's web site or other electronically  
3 retrievable public source.  
4

5  
6 Adopted 1-28-25

DOUGLAS COUNTY, WASHINGTON  
BOARD OF COUNTY COMMISSIONERS

*[Signature]*  
CHAIR

EXCUSED

VICE CHAIR  
*Randy Agnew*  
COMMISSIONER



17  
18 ATTEST:

19 *[Signature]*  
20 CLERK OF THE BOARD

21  
22  
23 APPROVED AS TO FORM:

24 *[Signature]*  
25 PROSECUTING ATTORNEY *WSBA 31031*  
26 *Chief Civil*

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29 Adopted \_\_\_\_\_

CHELAN COUNTY, WASHINGTON  
BOARD OF COUNTY COMMISSIONERS

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CHAIR

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COMMISSIONER

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COMMISSIONER

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41 ATTEST:

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45 \_\_\_\_\_  
46 CLERK OF THE BOARD

1           6.05 **Filing.** Pursuant to RCW 39.34.040, prior to its entry into force, this  
2 Amendment shall be listed by subject on each Party's web site or other electronically  
3 retrievable public source.  
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6 Adopted \_\_\_\_\_

DOUGLAS COUNTY, WASHINGTON  
BOARD OF COUNTY COMMISSIONERS

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10 CHAIR

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13 VICE CHAIR

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16 COMMISSIONER

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18 ATTEST:

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21 CLERK OF THE BOARD

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23 APPROVED AS TO FORM:

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26 PROSECUTING ATTORNEY

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29 Adopted February 18, 2025

CHELAN COUNTY, WASHINGTON  
BOARD OF COUNTY COMMISSIONERS

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32 *Shon Smith*

33 CHAIR

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35 \_\_\_\_\_  
36 COMMISSIONER

37 *Brend Hudson*

38 COMMISSIONER

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41 ATTEST:

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45 *Shirley Torres*  
46 CLERK OF THE BOARD

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APPROVED AS TO FORM:



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PROSECUTING ATTORNEY

Adopted \_\_\_\_\_

CITY OF WENATCHEE, WASHINGTON  
CITY COUNCIL

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

Adopted \_\_\_\_\_

CITY OF EAST WENATCHEE,  
WASHINGTON CITY COUNCIL

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MAYOR

ATTEST:

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CITY CLERK

APPROVED AS TO FORM:

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CITY ATTORNEY

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APPROVED AS TO FORM:

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PROSECUTING ATTORNEY

Adopted February 27, 2025

CITY OF WENATCHEE, WASHINGTON  
CITY COUNCIL

Mike Poirier  
MAYOR

ATTEST:

Jenny M. Melord  
CITY CLERK

APPROVED AS TO FORM:

Danielle R. Marchant  
CITY ATTORNEY

Adopted \_\_\_\_\_

CITY OF EAST WENATCHEE,  
WASHINGTON CITY COUNCIL

\_\_\_\_\_  
MAYOR

ATTEST:

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CITY CLERK

APPROVED AS TO FORM:

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CITY ATTORNEY

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7 PROSECUTING ATTORNEY  
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11 Adopted \_\_\_\_\_ CITY OF WENATCHEE, WASHINGTON  
12 CITY COUNCIL  
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15 MAYOR  
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17 ATTEST:  
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21 CITY CLERK  
22

23 APPROVED AS TO FORM:  
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25 \_\_\_\_\_  
26 CITY ATTORNEY  
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28  
29 Adopted 02-04-2025 \_\_\_\_\_ CITY OF EAST WENATCHEE,  
30 WASHINGTON CITY COUNCIL  
31

32 Jerrilea Crawford  
Jerrilea Crawford (Mar 31, 2025 16:31 PDT)  
33 \_\_\_\_\_  
34 MAYOR

35 ATTEST:  
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38 \_\_\_\_\_  
39 CITY CLERK

40 APPROVED AS TO FORM:  
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43 \_\_\_\_\_  
44 CITY ATTORNEY *WSBA # 57247*  
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Dated: 1/29/25

CHELAN COUNTY, WASHINGTON  
SHERIFF'S OFFICE

*Michael L. Hanson*  
Sheriff

ATTEST:

*April Moore*  
Public Records Officer

DOUGLAS COUNTY, WASHINGTON  
SHERIFF'S OFFICE

Dated: \_\_\_\_\_

\_\_\_\_\_  
Sheriff

ATTEST:

\_\_\_\_\_  
Public Records Officer

CITY OF WENATCHEE  
POLICE DEPARTMENT

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chief

ATTEST:

\_\_\_\_\_  
Public Records Officer

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CITY OF EAST WENATCHEE  
POLICE DEPARTMENT

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chief

ATTEST:

\_\_\_\_\_  
Public Records Officer

RIVERCOM

Dated: 01/22/25

  
\_\_\_\_\_  
Executive Director

ATTEST:

  
\_\_\_\_\_  
Public Records Officer