

RIVERCOM 911  
**RIVERCOM ADMINISTRATIVE BOARD**

**Wednesday, June 18, 2025**  
EWPD, 50 Simon St SE, East Wenatchee, WA 98802

**MEETING MINUTES**

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ATTENDANCE:

Board Members: Michael Morrison (Chair), Dave Fennell (Chair Pro Tem), Jerrilea Crawford, Mike Poirier, Dan Sutton, Shon Smith (alternate for Brad Hawkins)

Ex-Officio Members: Brian Pulse, Mick Lamar, Kevin Morris, Rick Johnson, Edgar Reinfeld, Andy Davidson

RiverCom Staff: Doug Jones, Jerry Corder, Mihkaela Overbay, Josh Humphrey, Renee VanBuskirk, Mayra Sanchez

Guest: Liz Loomis, *Public Affairs Consultant* (Zoom); Robert Siderius, *JDSA LAW* (Zoom); Rob Gross, OAC;

A. CALL TO ORDER – Chairman Morrison called the meeting to order at 9:00 AM.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

***Motion** to approve agenda with the change of item H, to move under item F.1; Sutton, second by Crawford.*

*Resolution: Motion carried unanimously.*

D. CONSENT AGENDA

1. RiverCom Administrative Board Minutes, May 21, 2025
2. Financial reports for the month ending May 31, 2025
3. Payroll for May 1-31, 2025, paid June 5, 2025
  - a. General Operating Account \$448,468.69
4. Accounts Payable in the amount of \$9,112.25 for payment on June 4, 2025
  - a. General Operating Account \$ 9,721.25
5. Accounts Payable in the amount of \$320,472.22 for payment on June 18, 2025
  - a. General Operating Account \$ 160,703.19
  - b. Capital Account \$ 3,895.73
  - c. Capital Facility Reserve \$ 210.00
  - d. Communications Tax Account \$ 155,663.30

***Motion** to approve the consent agenda, items 1-5; Crawford, second by Sutton.*

*Resolution: Motion carried unanimously.*

E. PUBLIC COMMENT – None

F. EXECUTIVE DIRECTOR REPORT

1. PSAP Update
  - a. Liz Loomis, Public Affairs Consultant, presentation given.
  - b. PSAP timeline update was presented to the Board. Further discussion on RiverCom seeking the additional 1/10<sup>th</sup> of 1% sales tax.

**Motion** to approve the contract with Liz Loomis as presented; Crawford, second by Sutton.  
**Resolution:** Motion carried unanimously, with an amendment allowing for Liz Loomis consulting services contract termination if necessary.

**Motion** to move approve and accept the engagement with Pacifica Law Group; Smith, second by Sutton.  
**Resolution:** Motion carried unanimously.

2. Sustainment Planning
  - a. Discussion took place on Starlink.

G. MANAGER REPORTS

1. Administrative Services Manager
  - a. Staffing update was given to the board. Two (2) academy trainees will complete the academy on July 1, 2025 and July 2, 2025. Deputy Director update given to the board, no new qualified applicants.
  - b. 2024 annual report given to the board.
  - c. RiverCom is seeking a full-time Training Generalist, the job posting will close June 20, 2025, one (1) current applicant.
2. Operations Manager
  - a. New dispatch consoles will be installed by June 20, 2025.
  - b. The large Spillman Server migration was completed June 2 - 3, 2025. Spillman was unavailable for 8 hours during this time.
  - c. Transition to Central Square phone system has been delayed until late October 2025.
3. Radio Manager
  - a. Cummins to commission the generator at Slide Ridge Radio Site in July 2025.

- H. EXECUTIVE SESSION – to discuss performance of a public employee (RCW 42.30.110(1)(g))  
Chairman Morrison took the meeting into executive session, not to exceed ten (10) minutes at 10:32 a.m.

At 10:42 a.m. the meeting was extended for five (5) minutes.

At 10:47 a.m. the meeting was called back into session; no formal actions taken.

- I. EXECUTIVE SESSION – to discuss potential real estate (RCW 42.30.110(1)(b))  
Chairman Morrison took the meeting into executive session, not to exceed fifteen (15) minutes at 10:48 a.m.

At 11:03 a.m. the meeting was extended for five (5) minutes.

At 11:08 a.m. the meeting was called back into session; no formal action taken.

- J. EXECUTIVE SESSION – to discuss potential litigation (RCW 42.30.110(1)(i))  
Chairman Morrison took the meeting into executive session, not to exceed ten (10) minutes at 11:08 a.m.


At 11:18 a.m. the meeting was extended for five (5) minutes.

At 11:23 a.m. the meeting was called back into session; no formal actions taken.

H. ADJOURNMENT


With no further business the meeting was adjourned at 11:23 a.m.

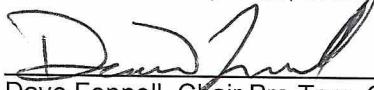
Minutes Respectfully Submitted,


  
\_\_\_\_\_  
Doug Jones, Executive Director  
Secretary to the Board

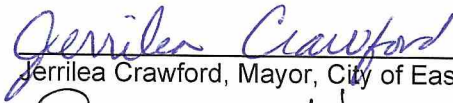
7/16/25  
Date

**RiverCom Administrative Board Members:**


  
\_\_\_\_\_  
Michael Morrison, Chair, Sheriff, Chelan County

  
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Dave Fennell, Chair Pro Tem, Commissioner, Wenatchee Valley Fire

  
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Mike Poirier, Mayor, City of Wenatchee

  
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Jerrilea Crawford, Mayor, City of East Wenatchee

  
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Brad Hawkins, Commissioner, Chelan County

  
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Dan Sutton, Commissioner, Douglas County