

RiverCom 911

RiverCom Administrative Board – Meeting Agenda

Wednesday, May 21, 2025

09:00 AM – 11:00 AM.

WVF Station 4, 240 35th St NW, East Wenatchee, WA 98802

NOTICE: The RiverCom Administrative Board meeting will be conducted in person, with a remote viewing option via ZOOM.

** Action on item required or requested*

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA *

Motion to approve the meeting's agenda

- D. CONSENT AGENDA*
 - 1. RiverCom Administrative Board Minutes, April 16, 2025
 - 2. RiverCom Administrative Board Minutes, April 30, 2025
 - 3. Financial reports for the month ending April 30, 2025
 - 4. Payroll for April 1-30, 2025, paid May 5, 2025
 - a. General Operating Account \$435,963.81
 - 5. Accounts Payable in the amount of \$9,721.25 for payment on May 1, 2025
 - a. General Operating Account \$ 9,721.25
 - 6. Accounts Payable in the amount of \$230,746.76 for payment on May 21, 2025
 - a. General Operating Account \$ 44,165.12
 - b. Capital Account \$ 19,922.05
 - c. Capital Facility Reserve \$ 34,583.00
 - d. Communications Tax Account \$132,121.59

Motion to approve the consent agenda, items 1-6

- E. PUBLIC COMMENT – Three (3) minute allowance per comment
- F. COMMITTEE REPORT
 - 1. PSAP Funding Committee
- G. EXECUTIVE DIRECTOR REPORT
 - 1. PSAP Update
 - a. Owner's Representative Contract*
 - 2. Deputy Director Update
 - 3. Upcoming Retirement
- H. MANAGER REPORTS
 - 1. Administrative Services Manager
 - a. Staffing Update
 - b. Training Workshop
 - 2. Operations Manager
 - a. ThisGen 911
 - 3. IT Manager
 - a. Updates
 - 4. Radio Manager
 - a. Updates

I. EXECUTIVE SESSION – to discuss potential litigation (RCW 42.30.110(1)(i))

J. ADJOURNMENT

DRAFT