

RIVERCOM 911  
**RIVERCOM ADMINISTRATIVE BOARD**

**Wednesday, April 16, 2025**  
EWPD, 50 Simon St SE, East Wenatchee, WA 98802

**MEETING MINUTES**

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ATTENDANCE:

Board Members: Michael Morrison (Chair), Dave Fennell (Chair Pro Tem), Jerrilea Crawford, Mike Poirier, Brad Hawkins, Marc Straub (via Zoom)

Ex-Officio Members: Edgar Reinfeld, Rick Johnson, Andy Davidson, Brian Pulse

RiverCom Staff: Doug Jones, Jeremiah Johnson, Jerry Corder, Mihkaela Overbay, Brad Granger, Lori Beidler, Jerry Corder, Kayla Hodges

Guest: Rob Gross, Mick Lamar, Shon Smith

A. CALL TO ORDER – Chairman Morrison called the meeting to order at 09:00 a.m.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

***Motion** to approve the agenda as presented; Crawford, second by Fennell.*

*Resolution: Motion carried unanimously.*

D. CONSENT AGENDA

1. RiverCom Administrative Board Minutes, March 19, 2025
2. Financial reports for the month ending March 31, 2025
3. Payroll for March 1-31, 2025, paid April 4, 2025
  - a. General Operating Account \$438,155.04
4. Accounts Payable in the amount of \$8,780.00 for payment on April 4, 2025
  - a. General Operating Account \$ 8,912.75
5. Accounts Payable in the amount of \$282,889.44 for payment on March 19, 2025
  - a. General Operating Account \$ 42,565.33
  - b. Capital Account \$ 4,135.58
  - c. Capital Facility Reserve \$ 28,310.91
  - d. Communications Tax Account \$207,877.62

***Motion** to approve the consent agenda, items 1-5; Fennell, second by Crawford.*

*Resolution: Motion carried unanimously.*

E. PUBLIC COMMENT

- a. Assistant Chief Andy Davison wanted to publicly thank RiverCom 911 for their professionalism, during the recent loss of a Wenatchee Valley Firefighter. Also, a notice to the public officials, that their public servants have shown incredible support and service in this time of need. Wenatchee Valley Fire Department is grateful.

F. EXECUTIVE DIRECTOR REPORT

1. PSAP Update
  - a. Washington State funding application was denied in full. Executive Director Jones is hopeful for a meeting with Representative Steele at a later date. RiverCom awaits to hear back on federal funding applications.

- b. Recently went out for RFP for geotechnical and surveying, with the help of our project manager, Rob Gross. Once both surveys are complete, RiverCom can move to schematic design.
  - c. Presentation of next steps were given to the Board. Funding options were discussed. Consensus of the Board was to form a Funding Sub-Committee, to include Commissioner Hawkins, Commissioner Fennell, Chief Johnson and RiverCom admin.
2. Interlocal Cooperation Agreement Status
- a. All agreements have been signed, RiverCom awaits final signed copies.

G. MANAGER REPORTS

1. Administrative Services Manager

- a. Staffing update was given to the board. A spring academy will begin in May, with two (2) trainees.
- b. The Deputy Director position did not receive applicants who met criteria expectations, job posting will extend until filled.
- c. RiverCom is seeking approval of the Teamsters Incentive and On-Call MOA. Which includes a \$6,000 total retention bonus and the extension of the Travel Telecommunicator contract through December 2025.

***Motion** to approve the Teamsters Telecommunicator Incentive and On-call MOA; Crawford, second Poirier.  
Johnson asked for clarification on the MOA  
Resolution: Motion carried unanimously.*

2. Operations Manager

- a. National Telecommunicator Week is April 13-19, 2025.  
Thank you, Mayor Crawford, for your proclamation at the East Wenatchee City Council meeting, it was appreciated.

3. IT Manager

- a. New dated for the phone system upgrade is October and November 2025, with training in September.

4. Radio Manager

- a. Automatic Vehicle Location project has been bumped in priority, with radio maintenance almost complete.
- b. Has restarted WPD radio testing, and is going well.

H. OTHER BUSINESS

1. Telecommunicator Awards & Years of Service

Jerry Corder was recognized for his 20 years of dedicated service and Lori Beidler was presented with the Support award. The board extended their appreciation and congratulations to the other award recipients who were unable to be in attendance.

For the first time, RiverCom will be a part of the regional award ceremony held on May 14, 2025.

I. EXECUTIVE SESSION – To discuss performance of a public employee (RCW 42.30.110(1)(g))

Chairman Morrison took the meeting into executive session, not to exceed fifteen (15) minutes at 09:51 a.m.

At 10:06 a.m. the meeting was extended for five (5) minutes.

At 10:11 a.m. the meeting was extended for five (5) minutes.

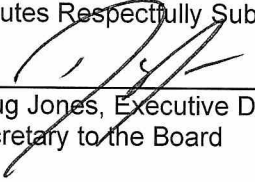
At 10:16 a.m. the meeting was extended for five (5) minutes.

At 10:21 a.m. the meeting was called back into session; no formal actions taken.

J. ADJOURNMENT

With no further business the meeting was adjourned at 10:22 a.m.

Minutes Respectfully Submitted,



  
\_\_\_\_\_  
Doug Jones, Executive Director  
Secretary to the Board


5/21/25  
Date

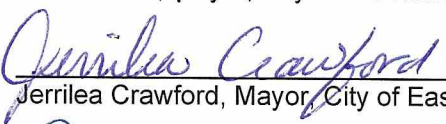
**RiverCom Administrative Board Members:**


*Absent*

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Michael Morrison, Chair, Sheriff, Chelan County

 for  (alternate)  
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Dave Fennell, Chair Pro Tem, Commissioner, Wenatchee Valley Fire

  
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Mike Poirier, Mayor, City of Wenatchee

  
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Jerrilea Crawford, Mayor, City of East Wenatchee

  
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Brad Hawkins, Commissioner, Chelan County

*Absent*

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Dan Sutton, Commissioner, Douglas County