**RiverCom 911**

**RiverCom Administrative Board - Meeting Agenda**

**Wednesday, April 16, 2025 09:00 AM – 11:00 AM**

**East Wenatchee Police Department, 2nd Floor – 50 Simon St SE, East Wenatchee, WA 98801**

NOTICE:The RiverCom Administrative Board meeting will be conducted in person, with a remote viewing option via ZOOM. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\* Action on item required or requested*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA \*

***Motion*** *to approve the meeting’s agenda*

1. CONSENT AGENDA\*
2. RiverCom Administrative Board Minutes, March 19, 2025
3. Financial reports for the month ending March 31, 2025
4. Payroll for March 1-31, 2025, paid April 4, 2025
5. General Operating Account $438,155.04
6. Accounts Payable in the amount of $8,780.00 for payment on April 4, 2025
7. General Operating Account $ 8,912.75
8. Accounts Payable in the amount of $282,889.44 for payment on March 19, 2025
9. General Operating Account $ 42,565.33
10. Capital Account $ 4,135.58
11. Capital Facility Reserve $ 28,310.91
12. Communications Tax Account $207,877.62

***Motion*** *to approve the consent agenda, items 1-5*

1. PUBLIC COMMENT – Three (3) minute allowance per comment
2. EXECUTIVE DIRECTOR REPORT
   1. PSAP Update
   2. Interlocal Cooperative Agreement Status
3. MANAGER REPORTS
   1. Administrative Services Manager
      1. Staffing Update
      2. Deputy Director Update
      3. Teamsters Incentive MOA\*

***Motion*** *to approve the Teamsters Local 760 Incentive MOA*

* 1. Operations Manager
     1. National Telecommunicator Week
  2. IT Manager
     1. Phone System
  3. Radio Manager
     1. Update

1. OTHER BUSINESS
   1. Annual RiverCom 911 Telecommunicator and Years of Service Awards
2. EXECUTIVE SESSION – to discuss performance of a public employee (RCW 42.30.110(1)(g))
3. ADJOURNMENT