

RIVERCOM 911
RIVERCOM ADMINISTRATIVE BOARD

Wednesday, February 19, 2025
EWPD, 50 Simon St SE, East Wenatchee, WA 98802

MEETING MINUTES

ATTENDANCE:

Board Members: Michael Morrison (Chair), Dave Fennell (Chair Pro Tem), Dan Sutton, Jerrilea Crawford, Mike Poirier, Brad Hawkins

Ex-Officio Members: Edgar Reinfeld, Rick Johnson, Brian Pulse, Andy Davidson, Brian Pulse, Kevin Morris, Arnold Baker

RiverCom Staff: Doug Jones, Jeremiah Johnson, Jerry Corder, Mihkaela Overbay, Brad Granger, Kayla Hodges

Guest: Bob Siderius, *JDSA LAW*

A. CALL TO ORDER – Chairman Morrison called the meeting to order at 09:00 a.m.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

Motion to adjust the agenda as follows: *ITEM H and ITEM J to follow ITEM E; Crawford, second by Sutton.*

Resolution: Motion carried unanimously.

Executive Director Jones asked to add an additional topic under Executive Director Report, *Culture Assessment.*

Motion to approve the addition to the agenda; *Sutton, second by Hawkins.*

Resolution: Motion carried unanimously

D. CONSENT AGENDA

1. RiverCom Administrative Board Minutes, January 15, 2025
2. Financial reports for the month ending January 31, 2025
3. Payroll for January 1-31, 2025, paid February 5, 2025
 - a. General Operating Account \$467,379.44
4. Accounts Payable in the amount of \$7,543.00 for payment on February 5, 2025
 - a. General Operating Account \$ 7,543.00
5. Accounts Payable in the amount of \$269,446.78 for payment on February 19, 2025
 - a. General Operating Account \$ 73,941.56
 - b. Capital Account \$ 401.09
 - c. Communications Tax Account \$194,104.13

Motion to approve the consent agenda, items 2-5, with discussion of item 1; *Hawkins, second by Sutton.*

Hawkins ask to change verbiage in the January 15, 2025 meeting minutes, Item 4.1.b to be change from "only" to "also".

Resolution: Motion carried unanimously.

E. PUBLIC COMMENT – No Comments

H. OTHER BUSINESS

1. Interlocal Cooperative Agreement

Changes discussed at the February 19, 2025 board meeting have been made, as well as some other minor grammar updates. The final draft was presented to the board. Final clarification on some language was also addressed.

Motion to approve the 2025 Amended Interlocal Cooperation Agreement as presented; Crawford, second by Sutton.

City of Wenatchee will present at the next council meeting. It was recommended; the other three (3) legislative bodies will need to re-present the adjusted agreement to their councils as soon as possible.

Resolution: Motion carried unanimously.

J. EXECUTIVE SESSION – To discuss performance of a public employee

Chairman Morrison took the meeting into executive session, not to exceed fifteen (15) minutes at 9:15 a.m.

At 09:30 a.m. the meeting was extended for ten (10) minutes.

At 09:40 a.m. the meeting was extended for ten (10) minutes.

At 09:50 a.m. the meeting was extended for ten (10) minutes.

At 10:00 a.m. the meeting was called back into session; no formal actions taken

F. EXECUTIVE DIRECTOR REPORT

1. PSAP Update

- a. New estimation of building cost is \$24.1 Million, a decrease of \$10 Million previously estimated. RiverCom will contribute \$11 Million, application of \$11 Million to the State of Washington Budget as been submitted and a \$3 Million application to Federal Funds when available. Thank you to the board member for their letter of support of RiverCom seeking funding for this project.

Executive Director Jones and ASM Overbay met with state representatives in Olympia on February 6, 2025. Conversations felt supportive, but the outcome is unsure. Executive Director Jones will also be attending 911 goes to WA DC at the end of February. He will be meeting with representative while there.

Work continues on final design.

2. Interlocal Cooperation Agreement – RiverCom Date Hosting Rev. 2024

- a. Reminder for approval and signature on the approved agreement, so RiverCom can move forward working on the Retention Agreement MOU.

3. Culture Assessment

- a. Due to a large moral issue at RiverCom an HR Consultant, Tom Christiansen, has been hired to conduct interviews with staff to better understand the issues in hopes to improve moral. Interviews are actively being conducted, hoping to be concluded by February 21, 2025. Budget for consultants already existed in the 2025 Annual Budget.

2. MANAGER REPORTS

1. Administrative Services Manager

- a. Staffing update was given to the board:

Telecommunicator Kalah McCurdy resigned effective February 28, 2025, bringing staffing levels to 25 of 37 positions filled.

- b. 2025 Annual Budget Narrative is complete and will be presented at the next Board meeting.

2. Operations Manager

- a. National Telecommunicator Week is April 13-19, 2025
- b. Multiple Casualty Incident Briefing of the car vs bus accident on SR 28, that occurred on February 9, 2025. The MCI went smoothest it ever has; thanks to all the previous trainings and past experiences it made a huge difference. Despite the outcome of the incident, the first responders were very successful.

3. IT Manager

- a. RiverCom continues to work with Central Square on the upcoming phone system change, a meeting on February 21, 2025 should give final dates.

4. Radio Manager

- a. Currently investigating why servers aren't communicating to get the AVL active. A meeting is scheduled with a PSAP in Oregon who just experienced the same transition, in hopes for some answers.

I. CLOSED SESSION – To discuss contract negotiations

Chairman Morrison took the meeting into closed session at 10:21 a.m.

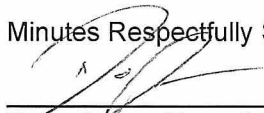
At 10:36 a.m. the meeting was called back into session; no formal actions taken

Motion to approve the Teamsters MOA for Adjusted Shifts as presented; Fennell, second by Sutton.
Resolution: Motion carried unanimously.

J. ADJOURNMENT

With no further business the meeting was adjourned at 10:37 a.m.

Minutes Respectfully Submitted,



Doug Jones, Executive Director
Secretary to the Board

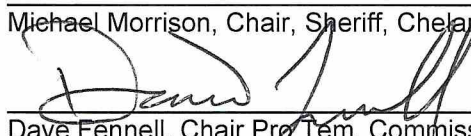
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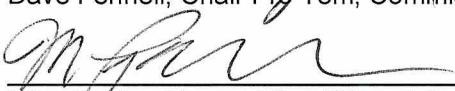
RiverCom Administrative Board Members:



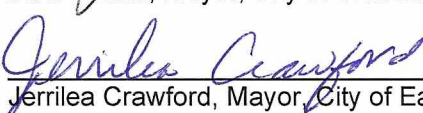
Michael Morrison, Chair, Sheriff, Chelan County



Dave Fennell, Chair Pro Tem, Commissioner, Wenatchee Valley Fire



Mike Poirier, Mayor, City of Wenatchee



Jerrilea Crawford, Mayor, City of East Wenatchee

Brad Hawkins, Commissioner, Chelan County

Dan Sutton, Commissioner, Douglas County