

RiverCom 911

RiverCom Administrative Board - Meeting Agenda

Wednesday, July 17, 2024, 09:00 AM – 11:00 AM

East Wenatchee Police Department, 2nd Floor – 50 Simon St SE, East Wenatchee, WA 98801

NOTICE: The RiverCom Administrative Board meeting will be conducted in person, with a remote viewing option via ZOOM.

** Action on item required or requested*

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA

Motion to approve the meeting's agenda

D. CONSENT AGENDA

- 1. RiverCom Administrative Board Minutes, June 12, 2024
- 2. Financial reports for the month ending June 30, 2024
- 3. Payroll for June 1-30, 2024, paid July 5, 2024
 - a. General Operating Account \$427,164.38
- 4. Accounts Payable in the amount of \$112,879.00 for payment on June 26, 2024
 - a. General Operating Account \$14,000.00
 - b. Capital Facility Reserve Account \$25,000.00
 - c. Communications Tax Account \$73,879.00
- 5. Accounts Payable in the amount of \$123,168.52 for payment on July 17, 2024
 - a. General Operating Account \$79,708.73
 - b. Capital Account \$18,198.07
 - c. Capital Facility Reserve Account \$27,368.13
 - d. Communications Tax Account \$25,261.72

Motion to approve the consent agenda, items 1-5

- E. PUBLIC COMMENT – Three (3) minute allowance per comment
- F. EXECUTIVE DIRECTOR'S REPORT
 - 1. PSAP Update
 - 2. Records Retention MOU
 - 3. MOU with Department of Corrections
- G. MANAGER REPORTS
 - 1. Administrative Services Manager
 - a. Staffing Update
 - b. Audit Update
 - c. Blood Drive
 - d. Resolution 2024-4: Establish Small Works and Consulting Roster with MRSC Rosters
 - 2. Operations Manager
 - a. Travel Telecommunicators
 - 3. IT Manager
 - a. Phone Tree

4. Radio Manager
 - a. SESP
 - b. WPD Interference
 - c. Dam to Dam Project

H. OTHER BUSINESS

1. Interlocal Cooperative Agreement Update

I. ADJOURNMENT

DRAFT