**RiverCom 911**

**RiverCom Administrative Board - Meeting Agenda**

**Wednesday, April 17, 2024, 9:00 AM – 11:00 AM**

**East Wenatchee Police Department, 2nd Floor – 50 Simon St SE, East Wenatchee, WA 98801**

NOTICE:The RiverCom Administrative Board meeting will be conducted in person, with a remote viewing option via ZOOM.

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*\* Action on item required or requested*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA

***Motion*** *to approve the meeting’s agenda*

1. CONSENT AGENDA
2. RiverCom Administrative Board Minutes, March 20, 2024
3. Financial reports for the month ending March 31, 2024
4. Payroll for March 1-31 2024, paid April 5, 2024
5. General Operating Account $436,011.58
6. Accounts Payable in the amount of $1,215.00 for payment on April 3, 2024
   1. Communications Tax Account $ 1,215.00
7. Accounts Payable in the amount of $167,549.63 for payment on April 17, 2024
8. General Operating Account $ 71,872.94
9. Capital Account $ 12,716.21
10. Capital Facility Reserve $ 70.00
11. Communications Tax Account $ 82,890.48

***Motion*** *to approve the consent agenda, items 1-5*

1. PUBLIC COMMENT – Three (3) minute allowance per comment
2. EXECUTIVE DIRECTOR’S REPORT
   1. Phone System Update
   2. Interlocal Cooperative Agreement Update
   3. Sustainment Planning
   4. Janitorial RFP
   5. Staffing MOA
   6. Board Meeting Schedule
3. MANAGER REPORTS
   1. Administrative Services Manager
      1. Staffing
      2. Recruitment
      3. Pub Ed Events
      4. Audit
   2. Operations Manager
      1. Certified Training Officers
      2. Tactical Dispatch
      3. Highlights/Recognitions
   3. Radio Manager
      1. SESP
      2. WPD Interference
      3. Projects
   4. IT Manager
      1. Dispatch Consoles
4. EXECUTIVE SESSION – To discuss real estate *(RCW 42.30.110(1)(b))*

***Motion*** *to move to executive session for a time of XX minutes to discuss real estate.*

1. OTHER BUSINESS
   1. Annual Telecommunicator Awards
2. ADJOURNMENT