

RIVERCOM 911  
**RIVERCOM ADMINISTRATIVE BOARD**

**Wednesday, December 20, 2023**

Confluence technology Center, 285 Technology Way, Wenatchee, WA 98801

**MEETING MINUTES**

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ATTENDANCE:

Board Members: Tiffany Gering (Chair), Jerrilea (Chair Pro Tem), Dan Sutton, Travis Hornby, Steve Crown

Ex-Officio Members: Arnold Baker, Andy Davidson, Brian Pulse, Rick Johnson, Michael Morrison

RiverCom Staff: Doug Jones, Jeremiah Johnson, Mihkaela Overbay, Jerry Corder, Josh Humphrey, Lori Beidler, Kayla Hodges

A. CALL TO ORDER – Chairwoman Gering called the meeting to order at 09:00 a.m.

B. PLEDGE OF ALLEGENCE

C. APPROVAL OF AGENDA

*Motion to approve agenda as presented; Sutton, second by Hornby.*

*Resolution: Motion carried unanimously.*

D. CONSENT AGENDA

1. RiverCom Administrative Board Minutes, November 15, 2023
2. Financial reports for the month ending November 30, 2023
3. Payroll for November 1-30, 2023, paid December 5, 2023
  - a. General Operating Account \$ 421,618.32
4. 2023 Accounts Payable in the amount of \$ 478,974.47 for payment on December 20, 2023
  - a. General Operating Account \$ 64,040.61
  - b. Capital Account \$ 9,153.55
  - c. Capital Facility Reserve \$ 227.50
  - d. Communications Tax Account \$405,552.81

*Motion to approve the Consent Agenda, Items 1-4; Crawford, second by Crown.*

*Resolution: Motion carried unanimously.*

E. PUBLIC COMMENT – No Comments

F. EXECUTIVE DIRECTOR REPORT

Executive Director Jones reported on the following:

1. Phone System Update

- a. The consortium is still looking at vendors to narrow down a final decision. Hoping to utilize buying power, if RiverCom agrees with the same vendor. Translation for Text to 911 capabilities is the highest priority.

2. Spillman Test Environment

- a. RiverCom is working with legal counsel for language that the Spillman Practice CAD is not accurate representation of records, making it unapplicable for public records. This was an issue brought up at a recent Spillman Records Conference.

Motion to rescind the vote on October 19, 2022 changing the voting positions from five (5) to seven (7); Crawford, second by Sutton.  
Resolution: Motion carries unanimously.

The Board asked RiverCom to present a final agreement at the January 17, 2024 meeting.

2. Election of the 2024 Board Chair and Chair Pro Tem

Councilmember Hornby announced that Mike Poirier will be sitting on the RiverCom Board as the City of Wenatchee Representative in 2024.

Motion to elect Mike Poirier as Chair for the calendar year of 2024; Hornby, second by Sutton  
Resolution: Motion Carried Unanimously

Motion to elect Jerrilea Crawford as Chair Pro Tem for the calendar year of 2024; Sutton, second by Hornby  
Resolution: Motion Carried Unanimously

I. EXECUTIVE SESSION – To discuss real estate

Chairwoman Gering took the meeting into executive session, not to exceed fifteen (15) minutes at 09:41 a.m.

At 09:56 a.m. the meeting was extended for five (5) minutes.

At 10:01 a.m. the meeting was called back into session; no formal actions taken.

J. ADJOURNMENT


With no further business the meeting was adjourned at 10:01 a.m.

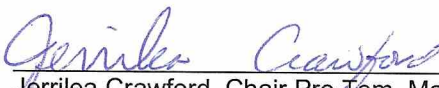
Minutes Respectfully Submitted,

  
\_\_\_\_\_  
Doug Jones, Executive Director  
Secretary to the Board

1/18/24  
Date


**RiverCom Administrative Board Members:**

  
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Mike Poirier, Chair, Councilmember, City of Wenatchee

  
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Jerrilea Crawford, Chair Pro Tem, Mayor, City of East Wenatchee

Absent

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Tiffany Gering, Commissioner, Chelan County

  
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Dan Sutton, Commissioner, Douglas County

  
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Steve Crown, Chief, Wenatchee Police Department