**RiverCom 911**

140 S. Mission Street, Wenatchee, WA 98801

**RiverCom Administrative Board - Meeting Agenda**

**Wednesday, September 20, 2023, 9:00 AM – 11:00 AM**

**Confluence Technology Center – Palouse, 285 Technology Center Way, Wenatchee, WA 98801**

NOTICE:The RiverCom Administrative Board meeting will be conducted in person, with a remote viewing option via ZOOM.

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*\* Action on item required or requested*

1. CALL TO ORDER
2. PLEDGE OF ALLEGENCE
3. APPROVAL OF AGENDA \*
4. CONSENT AGENDA \*
5. RiverCom Administrative Board Minutes, August 16, 2023
6. RiverCom Administrative Board Workshop Minutes, September 6, 2023
7. Financial reports for the month ending August 31, 2023
8. Payroll for August 1-31, 2023, paid September 5, 2023
9. General Operating Account $400,863.10
10. 2023 Accounts Payable in the amount of $151,766.67 for payment on August 16, 2023
11. General Operating Account $75,792.73
12. Capital Account $ 1,678.24
13. Communications Tax Account $74,295.70
14. PUBLIC COMMENT – Three (3) minute allowance per comment
15. EXECUTIVE DIRECTOR’S REPORT
    1. Customer Agency Survey
    2. Capital Facility Project Update
    3. Supervisor Recruitment
16. MANAGER REPORTS
    1. Administrative Services Manager
       1. General
       2. Staffing
    2. IT Manager
       1. Phone System Update
    3. Radio Systems Manager
       1. Subscriber Equipment Sustainment Program Update
       2. Slide Ridge Radio Site
       3. Simulcast for WPD & EWPD
17. OTHER BUSINESS
    1. Shared Funding Assistance Program Memorandum of Understanding Update\*
    2. Communications Tax Shared Funding Request – Chelan Fire & Rescue
18. EXECUTIVE SESSION – To discuss real estate *(RCW 42.30.110(1)(b))*
19. ADJOURNMENT

**CLOSED SESSION**

*Closed Session with Board members to take place immediately following meeting adjournment to discuss collective bargaining negotiations, pursuant to RCW 42.30.140(4)(a).*