

RiverCom 911

140 S. Mission Street, Wenatchee, WA 98801

RiverCom Administrative Board - Meeting Agenda

Wednesday, June 9, 2021, 9:00 AM

NOTICE: The RiverCom Administrative Board meeting will be conducted by remote conferencing service.

** Action on item required or requested*

A. CALL TO ORDER

B. APPROVAL OF AGENDA *

C. CONSENT AGENDA *

1. RiverCom Administrative Board Minutes, May 19, 2021
2. Special Board Meeting Minutes, June 2, 2021
3. Financial reports for the month ending May 31, 2021
4. Payroll for May 1 - 31, 2021 paid June 4, 2021
 - a. General Operating Account (Control #1550-1598) \$301,266.02
5. Accounts Payable for payment on June 9, 2021
 - a. General Operating Account (Control #1599-1622) \$ 86,694.62
 - b. Capital Account (Control #1623) \$ 5,531.56
 - c. Communications Tax Account (Control #1624-1625) \$ 131.46

D. BOARD CHAIR REPORT

E. EXECUTIVE DIRECTOR'S REPORT

1. Operational Assessment Update
 - a. Mission, Vision, and Values
 - b. Priority Goals – Top 5
 - Recruitment, Hiring, and Retention
 - Training Program
 - Job Performance Evaluations
 - Work Culture
 - Technologies

2. Cathedral Rock Radio Site Property

F. MANAGER REPORTS

1. Financial Manager
 - a.
2. Administrative Services Manager
 - a. Staffing Report
 - b. Recruitment Video Production – Status Report
 - c. RiverCom Administrative Policy and Procedure: Capital Assets and Inventory Control *
3. Operations Manager
 - a. Operational Staffing
4. IT Manager
 - a. E911 Phone System Update
5. Radio Systems Technical Manager
 - a. Cathedral Rock Radio Site Development
 - b. Nokia Microwave System Network Project

G. OTHER BUSINESS

1. Board Sub-Committee – New Prime Site Facility
2. Board Sub-Committee – Shared Funding Assistance Program
3. Board Sub-Committee – Contract Agency Assessments

4. 2021 Contract Agency Assessments

H. EXECUTIVE SESSION – To discuss a legal matter with legal counsel present

I. ADJOURNMENT

CLOSED SESSION

Closed Session with Board members to take place immediately following meeting adjournment to discuss collective bargaining negotiations, pursuant to RCW 42.30.140.

DRAFT