

RiverCom 911

140 S. Mission Street, Wenatchee, WA 98801

RiverCom Administrative Board - Meeting Agenda

Wednesday, May 17, 2023, 9:00 AM – 11:00 AM

Confluence Technology Center – Skykomish, 285 Technology Center Way, Wenatchee, WA 98801

NOTICE: The RiverCom Administrative Board meeting will be conducted in person, with a remote viewing option via ZOOM.

** Action on item required or requested*

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGEANCE
- C. APPROVAL OF AGENDA *
- D. CONSENT AGENDA *
 - 1. RiverCom Administrative Board Minutes, April 19, 2023
 - 2. RiverCom Administrative Board Minutes, May 11, 2023
 - 3. RiverCom Administrative Board Minutes, May 12, 2023
 - 4. Financial reports for the month ending April 30, 2023
 - 5. Payroll for April 1-30, 2023, paid May 5, 2023
 - a. General Operating Account \$376,090.82
 - 6. 2023 Accounts Payable in the amount of \$126,320.34 for payment on May 17, 2023
 - a. General Operating Account \$61,482.15
 - b. Capital Facility Reserve Account \$ 5,767.50
 - c. Capital Account \$ 3,111.02
 - d. Communications Tax Account \$55,959.67
- E. PUBLIC COMMENT – Three (3) minute allowance per comment
- F. EXECUTIVE DIRECTOR'S REPORT
 - 1. Notable Updates
 - 2. Capital Facility Project Update
 - 3. 2024 Budget Development Update
- G. MANAGER REPORTS
 - 1. Administrative Services Manager
 - a. Staffing Update
 - b. General
 - 2. Operations Manager
 - a. Operations Update
 - 3. IT Manager
 - a. Update
 - 4. Radio Systems Manager
 - a. Subscriber Equipment Sustainment Program Update
 - b. Slide Ridge Radio Site
 - c. Grouse Mountain
- H. OTHER BUSINESS
 - 1. Executive Director Selection
 - 2. Part Time Training Program Assistant Business Case Discussion
 - a. Resolution 2023-2 To Amend to 2023 Annual Budget and Approve New Position*
- I. EXECUTIVE SESSION – To discuss lease/sub-lease contracting with legal counsel present

J. ADJOURNMENT

DRAFT