

RIVERCOM 911  
**RIVERCOM ADMINISTRATIVE BOARD**

**Wednesday, February 26, 2021**

*The RiverCom Administrative Board special meeting was conducted by teleconference service;  
there was no in-person meeting.*

**SPECIAL MEETING MINUTES**

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ATTENDANCE:

Board Members: Kevin Overbay (Chair), Dan Sutton (Chair Pro Tem), Ruth Esparza, Jerrilea Crawford, Arnold Baker

Ex-Officio Members: Brian Burnett, Kevin Morris

RiverCom Staff: Misty Viebrock, Criselia Grupp

A. CALL TO ORDER – Chairman Overbay called the meeting to order at 9:03 a.m.

B. WELCOME AND INTRODUCTIONS – Chairman Overbay welcomed those joining the meeting.

C. APPROVAL OF AGENDA

*There was no approval of the agenda. The stated purpose of the special meeting was to discuss and possibly take action on a consultant contract.*

D. CONSULTANT SUB-COMMITTEE PRESENTATION

Jerrilea Crawford gave a short report on the committee's work and the reviews that were conducted with Chris Fischer.

E. APPROVAL OF CONSULTANT CONTRACT

Chairman Overbay read the Scope of Work provided by Chris Fischer Consulting. Arnold Baker suggested, and it was agreed, that Board member interviews with Chris Fischer be added to the Scope of Work.

Chairman Overbay requested approval for the Scope of Work and the cost of work up to \$32,300.00.

*Motion to approve a contract with Chris Fischer Consulting for a cost up to \$32,300; Sutton, second by Baker.*

*Resolution: Motion carried.*

Chairman Overbay will send a communication to RiverCom personnel with more detailed information about the consulting process.

There was no further discussion.

H. ADJOURNMENT

With no further attendant business, Chairman Overbay requested, with all Board members in favor, to adjourn the special meeting. The special meeting was adjourned at 9:17 a.m.

Minutes Respectfully Submitted,

Misty S. Viebrock  
Misty S. Viebrock, Executive Director  
Secretary to the Board

4/27/21  
Date

**RiverCom Administrative Board Members:**

*Approved by email.*

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Kevin Overbay, Chair, Commissioner, Chelan County

*Approved by email.*

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Dan Sutton, Chair Pro Tem, Commissioner, Douglas County

*Approved by email.*

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Ruth Esparza, Council Member, City of Wenatchee

*Approved by email.*

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Jerrilea Crawford, Mayor, City of East Wenatchee

*Approved by email.*

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Arnold Baker, Chief, Chelan County Fire District No. 5

**Note:**

The Board special meeting minutes of February 26, 2021 was verbally approved by motion at the March 10, 2021 RiverCom Administrative Board meeting by Kevin Overbay, Dan Sutton, Ruth Esparza, Jerrilea Crawford, and Arnold Baker.

There was no in-person meeting: the meeting was conducted by teleconference service.