

RiverCom 911

140 S. Mission Street, Wenatchee, WA 98801

RiverCom Administrative Board - Meeting Agenda

Wednesday, August 14, 2019, 9:00 AM

Wenatchee City Hall Council Chambers, 301 Yakima Street, Wenatchee, WA 98801

* Action on item required or requested

- A. CALL TO ORDER – Pledge of Allegiance
- B. WELCOME AND INTRODUCTIONS
 - 1. New Board Member – Ruth Esparza replacing Keith Huffaker from the City of Wenatchee
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MEETING MINUTES
 - 1. RiverCom Administrative Board Minutes, July 10, 2019 *
- E. MONTHLY FINANCIAL REPORTS
 - 1. Financial Statements for the month ending July 31, 2019 *
 - 2. Total Payroll and Benefits for July 2019 in the amount of \$324,480.49 (includes all employees and all accounts), paid August 5, 2019 *
 - 3. August 2019 Accounts Payable in the amount of \$103,171.39 for payment on August 14, 2019 *
 - a. Maintenance and Operations Account (Control #0566-0633) \$ 28,300.79
 - b. Equipment Replacement Account (Control #0634-0635) \$ (70.92)
 - c. General Communications Tax Account (Control #0636-0647) \$ 56,991.56
 - d. Communications Tax Capital Projects Account (Control #0648-0654) \$ 17,949.96
- F. BOARD CHAIR REPORT
- G. EXECUTIVE DIRECTOR'S REPORT
 - 1. General Items
 - 2. Radio Sites Report
 - 3. Staffing Report
 - 4. State E911 Office Report
- H. OPERATIONS REPORT
- I. COMMITTEE REPORTS
- J. OLD BUSINESS
 - 1. Emergency Communication Systems and Facilities Sales and Use Tax – Status Update
- K. NEW BUSINESS
 - 1. Administrative Policy: Physical Security of Protected Information – Updated *
 - 2. 2020 Annual Budget Documents
 - 3. Performance Review Process for Executive Director Position
- L. ADJOURNMENT

Closed Session to take place immediately following meeting adjournment to discuss collective bargaining negotiations, pursuant to RCW 42.30.140.