

RIVERCOM 911

140 S. Mission Street, Wenatchee, WA 98801

RiverCom Administrative Board - Meeting Agenda

Wednesday, January 9, 2019, 9:00 AM

Wenatchee City Hall Council Chambers, 301 Yakima Street, Wenatchee, WA 98801

A. CALL TO ORDER – Pledge of Allegiance

B. WELCOME AND INTRODUCTIONS

1. Welcome New Board Members

C. APPROVAL OF AGENDA

D. APPROVAL OF MEETING MINUTES

1. RiverCom Administrative Board Minutes, December 12, 2018 *

E. MONTHLY FINANCIAL REPORT

1. Financial Statements for the month ending December 31, 2018; including December 2018 Payroll and Benefits for all accounts, paid December 7, 2018 in the amount of \$8,334.11, and January 4, 2019 in the amount of \$316,786.08 *

2. December 2018 Accounts Payable Vouchers in the amount of \$193,167.66 for payment on January 9, 2019 *

a.	Maintenance and Operations Account (Control #0938-0956)	\$ 37,547.10
b.	User Equipment Replacement Account (Control #0957)	\$ 21,076.20
c.	General Communications Tax Account (Control #0958-0960)	\$ 25,433.30
d.	Communications Tax Capital Projects Account (Control #0961)	\$109,111.06

3. January 2019 Accounts Payable Vouchers in the amount of \$24,573.56 for payment on January 9, 2019 *

a.	Maintenance and Operations Account (Control #0001-0034)	\$ 12,891.71
b.	General Communications Tax Account (Control #0035-0049)	\$ 11,497.02
c.	Communications Tax Capital Projects Account (Control #0050-0051)	\$ 184.83

F. BOARD CHAIR REPORT

G. EXECUTIVE DIRECTOR'S REPORT

1. General Items
2. Radio Sites Report
3. Staffing Report
4. State E911 Office Report
5. Facility Needs Study
6. Emergency Communications and Facilities Tax Renewal (1/10th of 1% Communications Tax)

H. OPERATIONS REPORT

I. COMMITTEE REPORTS

J. OLD BUSINESS

K. NEW BUSINESS

1. Job Description: Operations Manager (Revised) *

L. EXECUTIVE SESSION – To discuss personnel issues

M. ADJOURNMENT

* Action Requested/Required